MHS Community Service Council

Request to Record Volunteer Hours
2018-2019 Service Year

In order to receive credit for community service hours, students must complete this form and submit it to the appropriate grade-level advisor by the specified deadline(s). Students should submit hours immediately following their service activity. The 2018-2019 service year at Moorestown High School will be from May 1, 2018 through April 30, 2019.

Students must submit their *Request to Record Volunteer Hours* forms to the "COMPLETED" community service form bin outside of the classroom/office of their grade-level advisor:

Freshmen: Ms. Bell – Guidance **Sophomores: Mr. Hurley – C104**
Juniors: Ms. Everette – A244 **Seniors: Dr. Tortu – A145**

For service completed from . . .	All forms must be turned in by . . .
May 1, 2018 – September 30, 2018	October 5, 2018
October 1, 2018 – January 31, 2019	February 8, 2019
February 1, 2019 – April 30, 2019	May 3, 2019

The MHS Community Service Council advisors tabulate the total hours for each student for transcript recognition and the annual recognition reception. Transcript recognition begins at 40 hours per service year and is increased in units as follows: 40+ hours, 60+ hours, 80+ hours, 100+ hours, 200+ hours, 300+ hours, and 400+ hours.

*Please refer to the *Program of Studies 2018-2019* or the MHS student handbook for additional information.*

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