

Name \_\_\_\_\_

Counselor:  Bell  Booth  
 Hiller  Johnson  
 Rodriguez  Sakoff

## COLLEGE MID-YEAR GRADE REPORT REQUEST

***NOTE: No College Mid-Year Report will be sent without completion of this form.***

Your mid-year grade report will be sent via Naviance unless the college requires you to mail your mid-year report. In that case, you must provide the Guidance Department with a self-addressed stamped (business) envelope addressed to each college where you want your mid-year reports sent. The Guidance Department will provide the return address. Be sure to write your name on the flap of the envelope.

Some colleges may require their own mid-year form. If so, be sure to complete this form and submit along with the college's mid-year form.

If you have already been accepted, please check with your college to determine if the college also needs your seventh semester grades.

If you require the Counseling Office to submit your 7<sup>th</sup> semester grades to the colleges to which you have applied, you **MUST** complete and sign the form below:

**Only those schools** you designate below will receive your seventh semester grades.

COLLEGE/UNIVERSITY	*SPECIFIC (COLLEGE) MID YEAR REPORT ENCLOSED
1. _____	<input type="checkbox"/>
2. _____	
3. _____	<input type="checkbox"/>
4. _____	<input type="checkbox"/>
5. _____	<input type="checkbox"/>
6. _____	<input type="checkbox"/>
7. _____	<input type="checkbox"/>
8. _____	<input type="checkbox"/>
9. _____	<input type="checkbox"/>
10. _____	<input type="checkbox"/>
11. _____	<input type="checkbox"/>

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Parent Signature) (required if student is under 18)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)