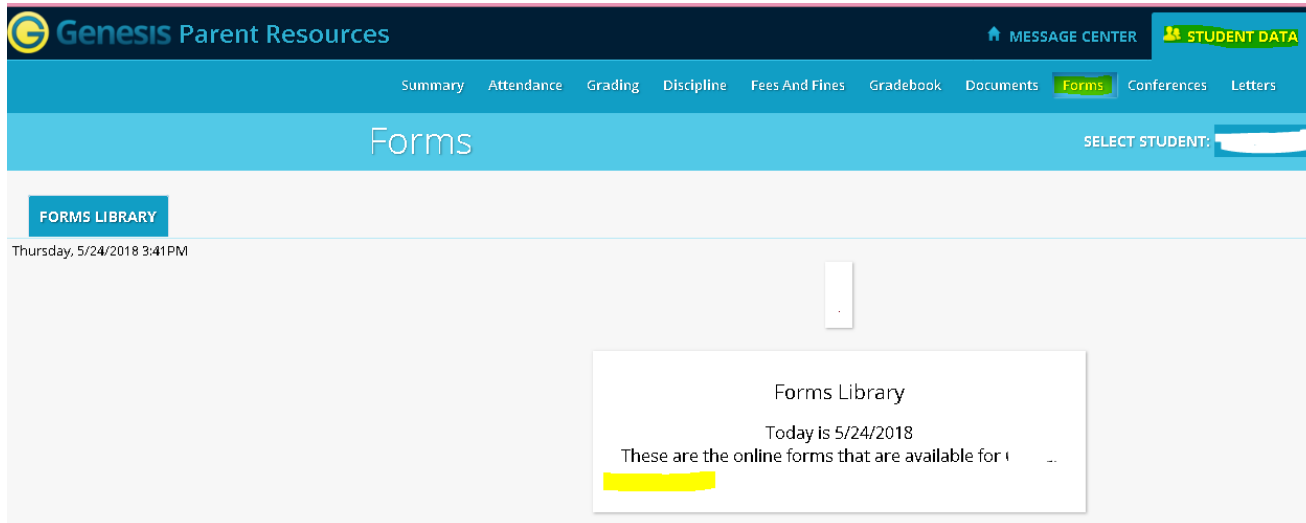


Log in to Genesis at <https://parents.mtps.com>

(Students, your username is your school email address: (ex: [18smithj@mtps.us](mailto:18smithj@mtps.us) )

If you have forgotten your password, please click the 'Forgot password' link and you will get a reset e-mail. If you are still having trouble, please e-mail [kesaia@mtps.com](mailto:kesaia@mtps.com) for help.

Once you log in, go to the 'STUDENT DATA' tab and then the 'Forms' sub-tab:



Students, if you will be 18 years old by June 2, you will have the form (called 'Senior Sign-off) in your 'Forms Library'. If not, your parents will have the form in their library and one of them must complete and submit the form.

Click on 'Senior Sign-off' and the form will appear:

### Senior Sign-off

By **Thursday, June 7, 2018**, please complete and submit this form.


h school plan and participation in our Student Tracker data pool is a meaningful way for you to give back to MHS.

The information will benefit future Moorestown students.

|   |                      |
|---|----------------------|
| Please select an option from the drop-down at right to verify the information in Naviance's post-high school plans:     | <input type="text"/> |
| <b>If you will attend college</b> , please enter the college name:  | <input type="text"/> |
| <b>If you will attend college</b> , please enter your intended major or field of study:                                 | <input type="text"/> |
| <b>If you will enlist in the military</b> , please enter the branch (Army, Navy, Air Force, Marine Corps, Coast Guard): | <input type="text"/> |
| <b>If you will enlist in the military</b> , please enter the assignment or specialty area you hope for:                 | <input type="text"/> |
| <b>If you will be employed (not attending college or military)</b> , please enter your employer's name:                 | <input type="text"/> |
| <b>If you will be employed (not attending college or military)</b> , please enter your job title or job description:    | <input type="text"/> |

You MUST select an option from the first drop-down. The next 6 spaces should only be filled out if they apply to you.

If you need a final transcript sent, **please check the appropriate checkbox** and remember to submit a stamped, pre-addressed envelope with your name printed on the flap to Guidance. If you are a Div I or II athlete, please also check the 2<sup>nd</sup> checkbox to have your transcript sent to the NCAA Clearinghouse:

|  |                          |
|--|--------------------------|
| <p>Please send my final transcript to the institution named above:</p> <p> Remember to submit a stamped and pre-addressed envelope (with your name printed on the flap) to the Counseling Office.</p> | <input type="checkbox"/> |
| <p><b>*** DIV. I &amp; II Athletes Only ***</b></p> <p>I also need a final transcript sent to the NCAA Clearinghouse, as I plan to play an interscholastic sport in college:</p>   | <input type="checkbox"/> |
|  |                          |
| <p>Please click the following link and read all information before answering the next question: <a href="#">Student Tracker and FERPA Information</a></p>  |                          |
| <p>By selecting 'YES...' in the drop-down, your information will be used in Naviance and will help your underclassmen. Your information will not be sold and you will not be contacted. Please select 'YES...' or 'NO...' in the drop-down to the right:</p>                           | <input type="text"/>     |

You must select an answer in the final drop-down.

Once all of your information is complete, please click the green 'Update Answers' button:

Questions marked with an \* are required.

**Update Answers**

The form only needs to be filled out by the student (if 18 by May 31) or one parent.

If you have any questions or trouble with the form, please e-mail [kesaia@mtps.com](mailto:kesaia@mtps.com)

Thank you!