



Dear Graduate,

We are fast approaching the pinnacle of your education at Moorestown High School and a very special time for you and your family. With that in mind, I would ask that each of you please take this information home and review the details with your parents, guardians, or anyone planning to be involved in the activities that lead to your commencement.

Your journey has been long and tested. You have passed through the halls of MHS learning new information, persevering through challenges, exploring your relationships with others, and demonstrating your readiness to be successful beyond our small community. It is this readiness that I count on as we enter into preparations for an exciting finale. I am counting on a commitment to each other so that we may experience a commencement ceremony with all of the due “pomp and circumstance” that is well deserved. I ask that each of you review the “Graduation Code of Conduct” contained on the next page of this booklet and make a personal commitment to being a part of the activities and ceremonies that will become a part of your lifetime memories.

On behalf of the entire faculty and staff of Moorestown High School and throughout the district, I wish for you a memorable experience that is distinguished and dignified. Congratulations to the Class of 2018 on your achievements and for your soon to be status as a graduate of Moorestown High School.

Sincerely,

Andrew Seibel
Principal



Class of 2018 – GRADUATION CODE OF CONDUCT

NOTE: All seniors will be asked to sign a copy of this agreement.

Commencement is designed to be an impressive and memorable ceremony that highlights the pinnacle of your high school experience. For many students and their parents, the ceremony is a celebration of achievement toward a common goal at the end of a long journey. For some, it is also a solemn occasion where the departure to post-high school plans begin. Families and friends will be filled with excitement and jubilation as we enter the field and as you process past them to receive your diploma. For all of these reasons, proper decorum and respect for tradition are required. The following Graduation Code of Conduct represents a personal commitment to the honor of each graduate, their families, and the traditions of Moorestown High School.

As I graduate with the Moorestown High School Class of 2018, I commit myself to the following:

- ❖ **I understand that it is essential to my overall graduation experience that I attend all planned Senior Activities** including the Senior Awards Assembly, Senior Class Picnic, Class of 2018 Memories Breakfast, All Graduation Rehearsals, and Commencement Ceremony. (Note: Social Probation may limit or exclude individuals from participation.)
- ❖ **I understand that my attendance at Graduation Rehearsals and Commencement are mandatory.** Any special considerations must be made in writing to Mr. Seibel by Friday, June 1st. (Note: Since we are providing significant notice, work is *not* an excuse for missing these commitments.)
- ❖ **I understand that my total cooperation is expected** throughout the rehearsals and ceremonies. Any action which demeans, disrupts, or interferes with the dignity of the ceremonies may result in immediate removal.
- ❖ **I understand that my behavior leading up to these senior activities may also prevent me from attending any future activities.**
- ❖ **I understand that I must satisfy all of my obligations, monetary and disciplinary, in order to participate in the commencement ceremony.** NOTE: All restrictions due to Social Probation will remain in effect through June 19th.
- ❖ **I understand that proper attire is required for all events.** Specific details regarding Senior Recognition Night and Commencement are included in the information booklet.
- ❖ **I understand that no writing or alterations to caps and gowns will be permitted** for the commencement ceremony.
- ❖ **I understand that no foreign objects or noise-makers may be brought to the commencement ceremony.**
- ❖ **I understand that if I do not wish to participate in the commencement ceremony, I must see Mr. Seibel personally to request an exemption.**



Class of 2018 - OBLIGATIONS

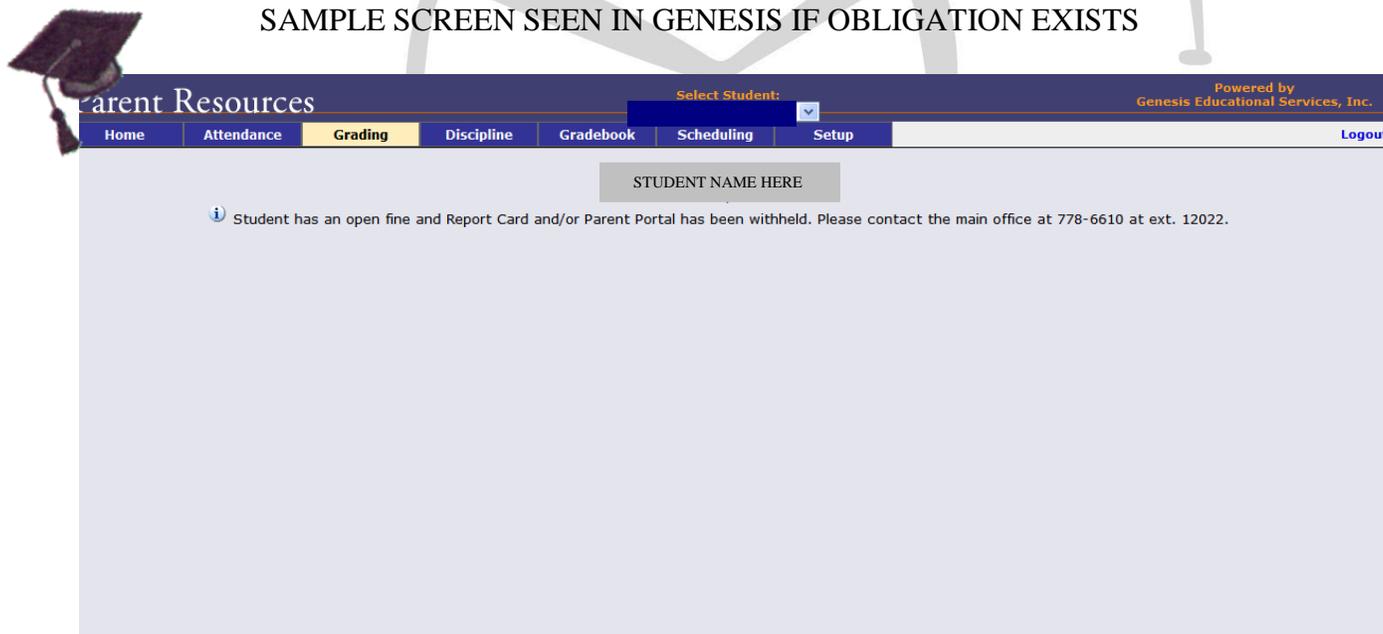
Beginning Monday, June 4th, all senior obligations will be posted on a master list located in the main office, the guidance office, and the principal's office. This list will be updated daily and will include all seniors with obligations owed to Moorestown High School. A detailed list of obligations for each student will be located with the school secretaries in each of these locations. All disciplinary obligations will be monitored by Mr. McGough and must be completed prior to June 18th.

Seniors whose names appear on the master list will not be issued their cap and gown or tickets to the commencement ceremony until their obligation(s) is(are) fulfilled. **Students failing to meet their obligation prior to 5:00 p.m. on June 19th will not be allowed to participate in the commencement ceremony.**

In order for a senior to be removed from the master obligation list, seniors will be required to obtain a note from the teacher who assigned the obligation, indicating that the obligation has been met OR must make restitution by submitting the fee associated with the fine to Mrs. Mourey, in the principal's office. (NOTE: If the teacher is unavailable, the senior may resolve the obligation with the supervisor of the department.) Once the note is received or the fine paid, the senior will be removed from the master list.

Please make every effort to resolve all obligations, monetary and disciplinary, prior to June 1st.

SAMPLE SCREEN SEEN IN GENESIS IF OBLIGATION EXISTS



The screenshot displays the Genesis Parent Resources web application. At the top left is a graduation cap icon. The navigation bar includes links for Home, Attendance, Grading (highlighted), Discipline, Gradebook, Scheduling, Setup, and Logout. A 'Select Student:' dropdown menu is visible. The main content area shows a message: 'STUDENT NAME HERE' followed by an information icon and the text: 'Student has an open fine and Report Card and/or Parent Portal has been withheld. Please contact the main office at 778-6610 at ext. 12022.'



CLASS OF 2018 – SENIOR ACTIVITIES

We believe that this time should be a celebration and event filled week of activities that will allow us all to congratulate and reminisce with the Class of 2018. Many people, including faculty, administration, and parents have been involved in planning a series of special senior activities designed to celebrate a special graduating class. These events are expected to rekindle traditions once held in Moorestown, as well as to introduce new traditions as part of your legacy.

Summary of Activities

Senior Recognition Reception: Monday, June 11th @ 6:30 p.m. (MAC Gymnasium)

On the evening of June 11th all seniors are invited to attend a celebration of student achievement and community recognition during our Scholarship & Awards Ceremony. Seniors selected for receipt of departmental awards, honors recognition, and/or scholarships offered by local committees will receive personal invitations for attendance. Throughout the banquet, students receive departmental medals of achievement, athletic achievement awards, service recognition, honors designation, and local scholarships. The night will highlight the overall achievement of the senior class as well as thousands of dollars in awards being distributed among members of the senior class. Last year, seniors were awarded scholarships totaling more than \$125,000.

***DRESS CODE* – This is a semi-formal style event.**

- **Young Men:** All young men are required to wear dress pants (**no jeans or shorts!**), a button down dress shirt and a tie.
- **Young Women:** All young women are required to wear either a dress, skirt and blouse, or dress pants (**no jeans or shorts!**) and blouse or dress shirt.
- **Footwear:** All students are required to wear appropriate dress shoes. It is expected that no one will wear flip flops, birks, UGGs, or sneakers.

Senior Class Picnic: June 14th, @ 1:00 p.m. (Fields Behind MHS)

Several years ago, the senior class was invited to picnic on the grounds behind the school. This event began a tradition of graduates socializing with faculty and staff during an afternoon of relaxation and story-telling. This year marks the 11th year of this tradition, an official “Tailgate for the Class of 2018.”

Memories Breakfast: June 18th, @ 10:00 a.m. (MHS Cafeteria)

Can you remember who was in your class when you started kindergarten, or who sat next to you on your first day at the newly built UES, or what “scary” thoughts you had as you graduated from WAMS waiting to get to the high school? At our Memories Breakfast, you are invited to come to school for a buffet breakfast with all of the goodies. We will have memorabilia from Roberts, South Valley, Baker, the UES, WAMS, and from your years at MHS. Come and enjoy “what used to be,” before our graduation practice.



Graduation Rehearsals (ALL MANDATORY)

June 15th, @ 1:00p.m. (MAC Gymnasium)

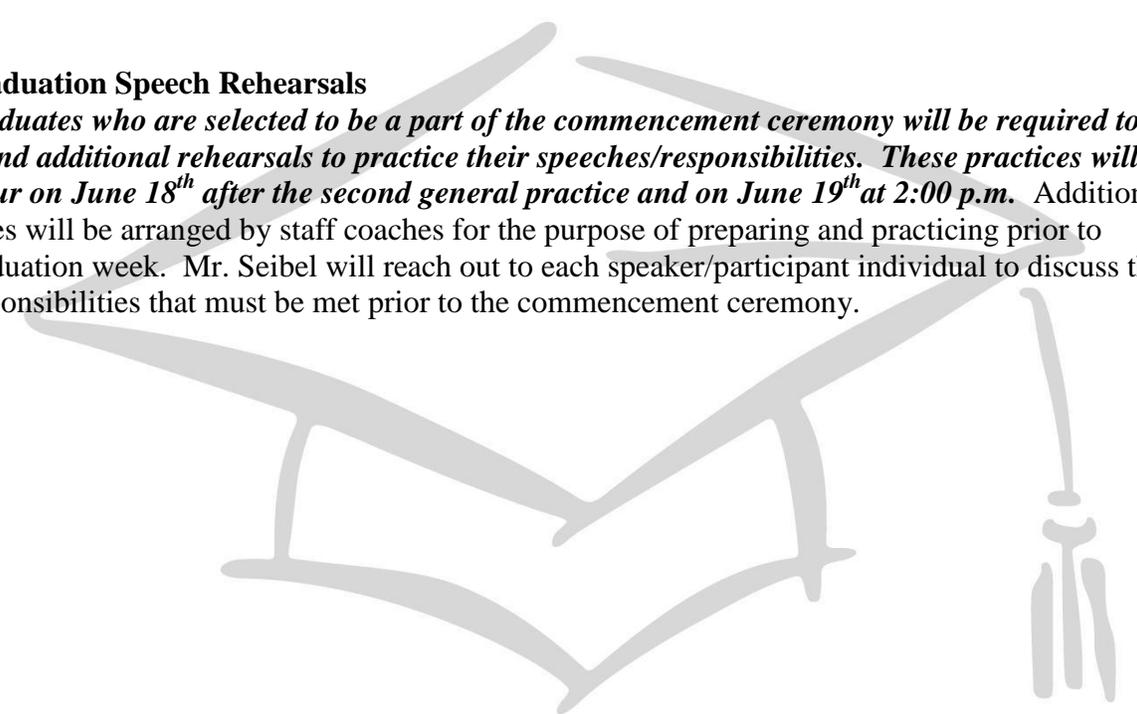
June 18th, @ 11:45 a.m. (MAC Gymnasium/Stadium – weather permitting)

June 19th, @ 10:00 a.m. (If necessary this will be required if inclement weather on June 18th)

*All graduates are required to attend all commencement practices. Graduates will not be excused from practice so that they may go to work. Making a commitment to participation in the commencement ceremony includes making this commitment to all practices. During our practices, we will be providing instruction regarding the program, our ‘March of Graduates,’ and will be practicing the pronunciation of each graduate’s name. Following the first rehearsal, we will be distributing caps and gowns. After the second, graduates will receive their allotment of admission tickets for the commencement ceremony. **REMINDER: All student obligations are due prior to distribution of any graduation ceremony materials.***

Graduation Speech Rehearsals

Graduates who are selected to be a part of the commencement ceremony will be required to attend additional rehearsals to practice their speeches/responsibilities. These practices will occur on June 18th after the second general practice and on June 19th at 2:00 p.m. Additional times will be arranged by staff coaches for the purpose of preparing and practicing prior to graduation week. Mr. Seibel will reach out to each speaker/participant individual to discuss their responsibilities that must be met prior to the commencement ceremony.



Class of 2018 – GRADUATION DAY

Dress Code for Graduates

- All graduates will be required to dress appropriately for the commencement ceremony.
 - **General Guidelines:** All graduates who are committed to marching at commencement will be required to wear their assigned cap and gown (previously purchased).
 - The gown should fall midway between the knee and ankle.
 - The cap is worn flat on the head.
 - Graduates are encouraged to wear academic awards they received.
 - No decorations or altering of the cap and gown will be permitted.
 - Men should remove their caps during the school song and the National Anthem.
 - Tassels are usually worn on the right side and ceremonially shifted to the left when graduates receive their diplomas.
 - **Young Men:** All young men are required to wear dress pants (*no jeans or shorts!*), a button down dress shirt, and a tie. Extra ties will be made available for those who do not have/own a tie.
 - **Young Women:** All young women are required to wear either a dress, skirt and blouse, or dress pants (*no jeans or shorts!*) and blouse or dress shirts.
 - **Footwear:** All students are required to wear appropriate dress shoes. No one will be permitted to march wearing flip flops, birks, UGGs, or sneakers. If there is a medical necessity regarding footwear, this must be approved by Mr. Seibel prior to reporting for commencement.

Timelines for Graduates

- Graduates must report to the MAC gym (or Band Room if rain) by 5:00 p.m. It is recommended that graduates park in the media center lot for easiest access following Project Graduation.
 - Staff will be available to assist with cap and gown wardrobing.
 - Please transport your gown by hanger to ensure its appearance.
- The ‘March of Graduates’ begins at 6:15 p.m. sharp!
- Grand Entrance to the stadium at 6:30 p.m. (Anticipated ceremonial closing is 8:00 p.m.)

Parking

- General Parking is available at the High School and William Allen Middle School.
 - There will be reserved parking for graduates in the William Allen Middle School (near the administration. building), Administration Building, and the High School Media Center lots from 4:00 – 5:00 p.m.
- Handicapped/Disabled Parking will be reserved in the MAC gym lot. ***For parking tickets to access this lot, please make a request in writing to Mr. Seibel.***



Class of 2018 – FAMILY @ GRADUATION

Tickets and Seating

- All admission to the stadium for commencement will require a ticket.
- Tickets will be distributed following the second graduation practice.
- Each graduate will receive **eight** (8) tickets for entrance to the commencement ceremony.
 - Four of the graduation tickets will allow family or friends to be seated in the reserved section located on the track OR admission to the MAC gym if rain.
 - Four tickets will allow additional family or friends general admission and seating in available bleachers OR admission to satellite locations within the school to observe the ceremony if rain (i.e. – auditorium).
- All seating is first come, first served basis with the appropriate tickets.
 - The stadium will be opened for seating at 5:30 p.m.
 - A pre-ceremonial performance by our concert band will begin at 6:15 p.m.
 - The ‘March of Graduates’ will enter the stadium at 6:30 p.m.
 - All admission to the stadium may occur at the home and visitor gates.
 - Guests with reserved seating must enter the track at the concession stand entrance (where the football team enters for games).
- No guests will be permitted onto the stadium field until after the ceremony has concluded. ***We have arranged for Lora Photography to capture each graduate as s/he receives their diploma jacket. (See section: Graduation Photography)***
- All families with handicapped or disabled family members should see Mr. Seibel to request any need for additional reserved tickets and for a special parking pass.
- Additional general admission tickets may be requested following the distribution to graduates. Please be reminded that some graduates may also have extra general admission tickets they may be willing to share.

Rain Out Procedures

- In the event of inclement weather where the ceremony must be relocated indoors, the Commencement Ceremony will be held in the MAC gym. Reporting times for graduates will remain the same, however the following locations will be used:
 - Large band room (H128) for our young men.
 - Choral music room (I105) for our young women.
- All tickets for graduation will remain useable with the following conditions:
 - Reserved seating will be entitled access to the MAC gym.
 - General seating will be entitled access to the auditorium for a closed circuit view.
- In the event of uncertain weather, a decision will be made as close to ceremony time as possible. Our intentions are to have an outdoor ceremony without endangering graduates or their families.



Class of 2018 – POST-COMMENCEMENT

Diplomas

Following the commencement ceremony, all GRADUATES should report back to the MAC gymnasium to obtain their diploma certificate. Staff will be located in the gym to distribute the certificates by homeroom. If a graduate happens to forget to pick the diploma certificate up on the evening of graduation, please contact the main office during regular school hours to arrange pick-up. We secure all non-distributed diplomas in the school vault.

If a student misplaces a diploma and requests another copy, the replacement value will be charged to the student and required before the order is placed.

Graduation Photography

Lors' photographers will be at graduation taking photographs of each graduate as they receive their diploma, as well as candid photos before and throughout the event. These pictures will be posted on-line for viewing and purchase. They will be available as individual portraits, packages, or specialty products.

To see your pictures and the many options available, go to www.lorsstudio.com/events, click on the Order Sports and Events button, and click on Moorestown. If you have any questions or need help viewing and/or ordering, you can contact Lors at 800-891-3409. Please allow 48 hours for pictures to be posted online.

Project Graduation

This year marks the 30th Anniversary of Project Graduation. Since 1988, Project Graduation has been a tradition in Moorestown that promotes a celebration for Moorestown High School's most recent graduates. The event begins immediately following the commencement ceremony and continues through the night until approximately 7:00 the next morning.

The graduates and volunteer chaperones leave directly from the Moorestown High School front bus loop immediately following graduation and are transported to a series of "secret" locations where they will be entertained with fun, food, events, and prizes that keep them busy all night. Over 95% of our graduating class has traditionally participated in this "all-nighter," an annual turn-out that far exceeds any other school in the area, thanks to the gracious help of parents and the community.

Tickets for Project Graduation (all-inclusive of activities, meals and prizes) will be available at a variety of locations in the school. Additional information is forthcoming from the Project Graduation Committee.



Class of 2018 - CALENDAR FOR GRADUATES

Date	Time	Event
Monday, June 4 th	9:00 a.m.	Senior Obligations Posted Guidance, Main Office, and Principal's Office (See Secretary for Details)
Wednesday, June 13 th	ALL DAY	Last Day of Classes
Thursday, June 14 th	7:45 a.m. – 1:00 p.m. 1:00 – 3:00 p.m.	<u>FINAL EXAMS</u> 7:45 – ENGLISH 10:00 – WORLD LANGUAGES <u>Senior Activity #1</u> SENIOR CLASS PICNIC
Friday, June 15 th	7:45 a.m. – 1:00 p.m. 1:00 – 3:00 p.m.	<u>FINAL EXAMS</u> 7:45 – SOCIAL STUDIES 10:00 – MATH <u>Senior Activity #2</u> First Graduation Practice - MANDATORY Cap & Gown Distribution*
Monday, June 18 th	7:45 a.m. – 1:00 p.m. 10:00 – 11:30 a.m. 11:30 a.m. – 1:30 p.m.	<u>FINAL EXAMS</u> 7:45 – SCIENCE 10:00 – MAKE UPS <u>Senior Activity #3</u> MEMORIES BREAKFAST <u>Senior Activity #4</u> Second Graduation Practice - MANDATORY Commencement Ticket Distribution*
Tuesday, June 19 th	10:00 a.m. – 12:00 p.m. 4:30 p.m. 6:15 p.m. 6:30 p.m. 8:00 p.m. 9:00 p.m. – 7:00 a.m.	<u>Senior Activity #5</u> Third Graduation Practice MANDATORY <u>CLASS OF 2018 – GRADUATION</u> Seniors Report to Staging Area Final Attendance Taken “March of the Graduates” Begins Commencement Ceremony Final Dismissal Project Graduation



**CONGRATULATIONS
TO THE**

Class of 2018

